



中華人民共和國香港特別行政區政府總部醫務衛生局  
Health Bureau, Government Secretariat  
The Government of the Hong Kong Special Administrative Region  
The People's Republic of China

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**Our Ref.:** ( ) in HHB/H/24/17/3/3/7  
**Your Ref.:**

Tel: 2127 4536  
Fax: 2127 4795

20 Mar 2024

**BY EMAIL**

Dear Sirs / Madams,

**Request for Market Information (“RFI”) for  
Supply and Installation of Pallet and Truck  
for the Chinese Medicine Hospital**

We are going to issue a tender for the supply and installation of Pallet and Truck for the Chinese Medicine Hospital. Some details of our requirements are specified in Part 3 of the attached Proforma.

2. You are hereby cordially invited to complete the Proforma and return it to us by **5:00 p.m. (Hong Kong Time) on or before 17 Apr 2024** by way of either **facsimile to Fax No.: 2127 4795 or email to rhwmak@healthbureau.gov.hk** in the first instance. Thereafter, please return the hardcopy of the Proforma with the indicative price information, particulars of Goods, duly completed, together with all the particulars of your proposals including product literature and catalogues for our consideration.

3. This document is for reference and for the purpose of collecting market information only. This is **not a pre-qualification process or part of a tendering process**. Any parties who have not responded to this RFI will not be barred from bidding for the subsequent tender(s). Any purchase will be subject to subsequent tender(s). Respondents should note that the Government of the Hong Kong Special Administrative Region will not be responsible for any costs and expenses that may be incurred by the respondents in response to the RFI and is not committed that a tender for the supply and installation of Pallet and Truck will be issued. The final technical specifications and functional requirements are subject to subsequent tender(s).

4. Any enquiries concerning the Technical Specifications and delivery requirements shall be made in writing to the above email address.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Rex MAK', written in a cursive style.

( Rex MAK )  
for Project Director (Chinese Medicine Hospital Project Office)  
of the Health Bureau