**P R O F O R M A**

**Request for Market Information (“RFI”) for   
Supply, Delivery and Installation of Ceiling-mounted Radiant Heater**

**for the Chinese Medicine Hospital (“CMH”)**

**(CMHPO Ref. : HHB/H/24/17/3/7/1/16 )**

To : Project Director (CMHPO)

(Attn. Idy Lo, Project Officer (CMHPO)3C)

by fax: 2127 4795 or email: ipwlo@healthbureau.gov.hk

Your ref: (1) in L/M to HHB/H/24/17/3/7/1/16

In response to the RFI of the CMH, my/our company, with contact details provided in Part 1 below, would like to provide the information and relevant supporting documents in Parts 2 to 9 of this Proforma.

**Part 1 – Supplier’s Contact Details**

From:

(Name of the Supplier): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in)

Name and Post of Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in)

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone no.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in) (please fill in)

**-----------------------------------------------------------------------------------------------------------------**

*This document does not constitute any offer or invitation / solicitation of any offer in connection with the exercise described herein. Neither this document nor any activities in connection therewith shall create any legal obligations or liabilities in any way on the part of the Health Bureau (HHB) or the Government of Hong Kong Special Administrative Region. Neither this document nor anything contained herein shall form the basis of any contract or commitment whatsoever. In responding to the RFI, a respondent shall be deemed to have agreed to all the terms of this Request for Market Information.*

**Purpose and Background Information of the RFI**

1. Purpose

Chinese Medicine Hospital Project Office (“**CMHPO**”) of the Health Bureau (“**HHB**”) of the Government intends to invite a tender for the supply, delivery and installation of Ceiling-mounted Radiant Heater (hereinafter refers as the “**Goods**”) for the Chinese Medicine Hospital (“**opCMH**”) located at Pak Shing Kok in Tseung Kwan O. The CMHPO therefore wishes to collect market information on Ceiling-mounted Radiant Heater.

1. Background of the CMH Project

The Chief Executive announced in the 2014 Policy Address that the Government had decided to reserve a site in Tseung Kwan O for setting up a CMH. The 2017 Policy Address stated that the Government decided to finance the construction of the CMH and identify by way of tender a suitable non-profit-making organisation (“NPMO”) to operate the CMH. CMH will be owned by the Government and the selected NPMO will operate the CMH. The CMH would be positioned as a flagship Chinese Medicine (“CM”) institution leading the development of CM services and Chinese medicines in Hong Kong. It will be a change driver, promoting service development, education and training, innovation and research, and facilitating collaboration with both local and international parties.

The CMH with provision of 400 beds will provide a comprehensive range of CM services. Service types include pure CM services, services with CM playing the predominant role in collaboration with Western Medicine (“WM”) and Integrated Chinese-Western Medicine (“ICWM”) services. The scope of service to be provided in the CMH covers inpatient, day-patient, outpatient and community outreach services.

To take forward the planning and development of the project on CMH, a designated office i.e. CMHPO, was established under the Health Bureau (the former Food and Health Bureau) on 2 May 2018. Hong Kong Baptist University (HKBU) was selected as the Contractor for the CMH operation. HKBU, as the Contractor, has incorporated a company limited by guarantee, namely HKBU Chinese Medicine Hospital Company Limited as the Operator to manage, operate and maintain the CMH. The CMH project has proceeded to the commissioning stage in 2021. It is targeted to commence hospital services by phases from 2025.

More information on the services provision and design of the CMH can be found in the following link:

<https://www.healthbureau.gov.hk/en/press_and_publications/otherinfo/200900_cmhp/index.html>

**Note to Suppliers**

1. If your company have more than one Ceiling-mounted Radiant Heater that may meet the requirements of the Heater stated in this Proforma, **please complete and return, together with relevant supporting documents, one set of Proforma for each different Ceiling-mounted Radiant Heater.**

**Part 2 – General Information of the Goods**

|  |  |
| --- | --- |
| 1. Place of origin |  |
| 1. Name of manufacturer |  |
| 1. Address of the manufacturer’s factory or plant (“Manufacturing Plant”) |  |
| 1. Product name of the Goods |  |
| 1. Model number/ name/ version number of the Goods |  |
| 1. Authorised agent or distributor of the manufacturer in Hong Kong |  |
| 1. Packing (if applicable) |  |
| 1. Delivery method and route (where the place of origin is outside Hong Kong) |  |
| 1. Warranty period of the Goods   (*Please refer to section G in Part 3 for details of the warranty service requirements*) | \_\_\_\_\_\_\_\_\_\_\_\_ months from Acceptance of the Heater  (*Should not be less than 12 months*) |
| 1. Expected serviceable life (*Please specify any components of the Goods that cannot meet the serviceable life*) | The Heater shall have a serviceable life of \_\_\_\_\_\_\_ years from its date of acceptance except the following components:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (*Please also provide the expected life of these excluded components*) |
| 1. Total weight of the proposed Goods | \_\_\_\_\_\_\_\_\_\_\_\_kg\* |
| 1. Ceiling loading requirement for the proposed Goods | \_\_\_\_\_\_\_\_\_\_\_ kPa\* |

\* *The ceiling slab imposed loading capacity where the Goods is to be installed is* ***1.5 kPa****. Please ensure that your proposed System can comply with this requirement.*

**Part 3 – Indicative Technical Requirements**

*Notes to Suppliers for Completion of Part 3*

1. *Unless specified otherwise, the “****Goods****” in this Part 3* ***refers to section A1.1 below****.*
2. *The indicative technical requirements are for the purpose of collecting market information only. They are subject to changes and do not represent the final technical requirements of the intended tender.*
3. *Please indicate, as a point by point compliance statement, whether your proposed Heater “****Comply****” or “****Not Comply****” with an indicative technical requirement stated in Column II by ticking (🗸) in the appropriate box under* ***Column III*** *and* ***Column IV*** *respectively.*
4. ***Where applicable****, please quote the value of your proposed Goods in either Column III (if “****Comply****”) or Column IV (if “****Not Comply****”) respectively against corresponding indicative technical requirement (use additional sheet(s) if space is insufficient*
5. *Please provide supporting documents (such as catalogues, user manual and/or operation manual, etc.) to illustrate the features of your proposed Heater against the corresponding indicative technical requirements.*

| **Column**  **I** | **Column**  **II** | **Column**  **III** | **Column**  **IV** |
| --- | --- | --- | --- |
| **Section** | **Technical Specification** | **Tick (🗸) the Appropriate Box**  *(For aspects “Not Comply”, please also provide alternative proposal, if any)* | |
| **Comply** | **Not Comply** |
| **A** | **Technical Requirements** | | |
| **1** | **Overall Requirements** | | |
| 1.1 | The supplier shall be capable to supply, deliver and install, Ceiling-mounted Radiant Heater (“Heater”) for the CMH. The works involved is stated in the drawings in Appendix I for reference, which should be read in conjunction with the specifications. |  |  |
| 1.2 | The quantities of Heater specified in Part 7 of this Proforma are estimates only and the amount to be ordered may up to 20% less or 20% more than such quantity. |  |  |
| 1.3 | The Heater shall provide discreet heat to users within the coverage area during bathing, receiving treatment and intervention procedures. |  |  |
| 1.4 | The Heater shall conduct heat through infrared radiation, without needing the aid of air flow and shall not create circulating dust during operation. |  |  |
| 1.5 | The Heater shall be furbishedwith panel casing, heating element, and electrical cable for power connection. |  |  |
| **2** | **Features** | | |
| 2.1 | Surface temperature of the Heater shall not exceed 100 degrees Celsius to prevent risk of burns. |  |  |
| 2.2 | The Heater shall be enclosed in steel or functional equivalent metal casing with white color coated surface and back thermal insulation to enhance infrared emissivity. |  |  |
| 2.3 | The surface of Heater shall be corrosion-resistant, galvanized or coated by polyester powder coating; or functional equivalent materials. |  |  |
| 2.4 | Maximum output power of the Heater shall be within range of 300W to 350W. |  |  |
| 2.5 | The Heater shall be hung using stainless steel wires or metal rods anchored to the soffit of a reinforced concrete slab or beam directly above. The Heater should be installed within a 600mm x 600mm suspended modular ceiling grid system. If the Heater cannot be fitted into the suspended ceiling grid system, a fitting out or adapter should be provided to fill the space between the heater and the ceiling grid. |  |  |
| 2.6 | Supporting structures for mounting of each set of Heater to the concrete slab or beam shall be provided and installed by the supplier. |  |  |
| 2.7 | Each Heater shall be provided with all necessary interfaces and other ancillary items necessary for full and satisfactory operation. |  |  |
| 2.8 | The supplier shall be responsible for connection of power cable to the power point provided by the Design and Build (“D&B”) Contractor. The equipment shall be effectively bonded to earth unless it is double insulated. All cables shall be protected by proper means, such as conduit and trunking. |  |  |
| 2.9 | Degree of protection of the Heater shall rate IP21 or higher. |  |  |
| 2.10 | The Heater shall remain operational and within specification throughout the voltage range of 220V ± 6%, 50Hz ± 2%, single phase A.C. electrical supply. |  |  |
| 2.11 | All components of the Heater shall be free of burrs, sharp edges, protrusions and other defects, which may cause hazard to the patient or staff. All surfaces and edges shall be smooth and non-abrasive. |  |  |
| **3** | **Control** | | |
| 3.1 | The operation of each Heater shall be controlled by a wall-mounted On/Off switch provided by the D&B Contractor. The supplier shall be responsible for the wiring connection from the heater to the fuse spur, which is provided by the D&B Contractor above the false ceiling. |  |  |
| 3.2 | Temperature setting shall not be regulated by patient for safety concerns. Each Heater shall be capable of pre-setting to a required temperature range and operated by the On/Off swtich. |  |  |
| 3.3 | In the absence of thermostat control, the sensible heat of a patient, measured at 700mm above the finished floor level with a false ceiling level at 2600mm, should be between 30 degrees Celsius and 40 degrees Celsius at an ambient room temperature of 24 degrees Celsius. |  |  |
| **B** | **Implementation Services** | | |
| 1 | The Heater shall be installed, tested and become ready for use by the timeline specified in Part 4(k) with all costs included. |  |  |
| 2 | Submission of shop drawings and any other necessary drawings and documents providing details including without limitation the following. |  |  |
|  | 1. positions of the various components of the Heater; |  |  |
|  | 1. supporting structure, such as stainless steel wires or metal rods with dimensions, positions and mounting methods; |  |  |
|  | 1. mounting details of various components of the Heater. |  |  |
| **3** | **Equipment Electrical Safety** | | |
| 3.1 | The Heater shall comply with Electrical Ordinance (Chapter 406) and its subsidiary regulations, Code of Practice for the Electrical (Wiring) Regulations published by Electrical and Mechanical Services Department (“EMSD”). |  |  |
| 3.2 | All electrical works for the specification shall carried out by Registered Electrical Workers (“REWs”) of the appropriate grades, in accordance with the latest Electricity Ordinance (Chapter 406), Laws of the Hong Kong Special Administrative Region (“HKSAR”). |  |  |
| 3.3 | All electronic circuits and components shall comply with latest edition of the General Requirements for Electronic Contract issued by EMSD. |  |  |
| 3.4 | The cable containment shall comply with requirements of the General Specification for Electrical Installation in Government Buildings of the HKSAR issued by the Architectural Services Department. Conduits and cables shall be concealed and no surface mounting is allowed. |  |  |
| **4** | **Provisions of Building Services Works** | | |
| 4.1 | Builder’s works and building services provisions in the installation site, as specifically indicated on the composite drawings, shall be handled by the D&B Contractor. |  |  |
| 4.2 | Building services other than those specifically shown on the composite drawings shall be done by the supplier to suit equipment installation and technical requirements. |  |  |
| **5** | **Inspection of the Building Work** | | |
| 5.1 | Inspection of the building works at the delivery location specified by CMHPO as necessary to ensure that they are in compliance with the requirements set out in the drawings and documents as mentioned in the technical specifications. |  |  |
| 5.2 | Supplier shall confirm the builder’s work and building services provisions provided at the site by the D&B Contractor have been properly and safely installed or highlight any and all incompatibility and/or inadequacy. In this respect, the supplier shall check all the architectural and building services provision such as room space, ceiling headroom, ceiling loading, as detailed in the composite drawings. |  |  |
| **6** | **Installation** | | |
| 6.1 | The supplier shall coordinate the installation work with the work of other Government contractors on site. The supplier shall co-operate with the operational staff of the Government and other Government contractors in carrying out installation work at the site. |  |  |
| 6.2 | Means of access such as scaffolding and/ or mobile platform to enable the installation works shall be provided by the supplier. |  |  |
| 6.3 | Inclusion of installation work which shall be carried out by suitably qualified persons with valid registration under relevant legislation. |  |  |
| 6.4 | All installation works shall be performed in full compliance with the local and international, national and other recognised electrical standards or certifications (where appropriate) and requirements. |  |  |
| 6.5 | The supplier shall specify on the inspection and replacement interval of all safety component(s) such as screw, screw nut and mounting bolt/wire as per the recommendation from manufacturer. |  |  |
| 6.6 | The supplier shall provide the method statement including the information on screw fastening torque and required mounting screw tightness. |  |  |
| **C** | **Training** | | |
| 1 | Supplier is required to provide at least two maintenance and operation training courses for the operating and maintenance staff. free of charge. The operational training shall be designed to enable the users to use the Heater safely, effectively and properly in all aspects. |  |  |
| 2 | The training syllabus shall enable operational personnel and maintenance staff acquires knowledge on day-to-day operation, safety knowledge, routine maintenance and fault diagnosis; hence operates and maintain the Heater effectively. Supplier shall specify the type of training to be provided. |  |  |
| **D** | **Documentation** | | |
| 1 | The supplier shall submit at least two (2) sets of the manufacturer’s original operation and maintenance manuals in English or in Chinese for the System offered within two weeks after completion of Acceptance Test. The Contractor shall submit the documentation in form of softcopy on CD/DVD in lieu of hardcopy. |  |  |
| 2 | The content of the operation and maintenance manuals shall include, but not limited to the following information under separate sections where applicable:  (a) Description of the equipment  (b) List of installed equipment  (c) Spare parts and special tools list  (d) Manufacturers’ certificates  (e) Safety precautions for operation and maintenance  (f) Operation instructions  (g) Maintenance instructions  (h) Maintenance schedules  (i) Drawing lists and drawings |  |  |
| **E** | **Acceptance Tests** | | |
| 1 | The equipment shall be subject to the acceptance test after delivery and installation. The supplier shall submit an acceptance test plan to ensure the equipment meets each of the mandatory features stated in technical specifications. |  |  |
| 2 | The equipment shall be subject to a functional test for its conformance with the operational and reliability requirements to the satisfaction of the user. The date of acceptance of the equipment shall be determined by the Government based upon the satisfactory completion of such functional test. |  |  |
| **F** | **Desirable Features** | | |
| 1 | Degree of protection of the Heater shall rate IP21 or higher.  Please specify the rating: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| 2 | Control of Heater  Each Heater shall be capable of pre-setting to a required temperature range by means of remote control handset/device or functional equivalent mechanism. Such remote control handset/device (if applicable) of each Heater shall custody by staff and temperature adjustment shall be controlled by staff when necessary. Degree of protection of the remote temperature control or functional equivalent device shall rate IP21 or higher. |  |  |
| 2 | Submission of shop drawings included structural calculation certified by a Registered Structural Engineer (RSE) under the Engineers Registration Ordinance (Cap.409), Laws of the HKSAR. |  |  |
| 3 | All structural connections and mounting of the equipment shall be inspected by a competent person nominated and supervised by the RSE. The RSE shall certify that the installation works are completed and securely mounted, in accordance with the as-fitted drawings and the approved structural calculations. |  |  |
| 4 | Desirable green features |  |  |
| 4.1 | Product components (circuit boards, electrical, electronic and plastic components) shall comply with RoHS. Maximum Concentration Values of the RoHS restricted substances are:  (i) Lead: 0.1% by weight  (ii) Cadmium: 0.01% by weight  (iii) Mercury: 0.1% by weight  (iv) Hexavalent chromium: 0.1% by weight  (v) PBBs: 0.1% by weight  (vi) PBDEs: 0.1% by weight |  |  |
| 4.2 | The steel component of the product should not contain heavy metals exceeding 1000ppm as listed below:  i. Mercury  ii. Lead  iii. Cadmium  iv. Hexavalent chromium |  |  |
| 4.4 | The steel product should not be treated with halogenated  organic compound. |  |  |
| 4.5 | The power factor should not be less than 0.8. |  |  |
| **G** | **Indicative Warranty Service** | | |
| 1 | Warranty Period: Supplier shall provide at least twelve (12) months of warranty services for the offered goods, starting from the date of acceptance of the goods. During the warranty period all services which include replacement of faulty parts, scheduled and breakdown services by qualified maintenance personnel, shall be provided free of charge. |  |  |
| 2 | The supplier shall maintain the equipment performance specifications published by the original equipment manufacturer(s) at the time of manufacture of the equipment. |  |  |
| 3 | The supplier shall provide, at no extra cost to the Government, all necessary transportation, labour, tools, and spare parts including all replacement unit for performing proper operation and maintenance of the Goods during the warranty period. |  |  |
| 4 | Preventive Maintenance |  |  |
| 4.1 | The supplier shall provide preventive maintenance services at least one (1) time within the warranty period, covering full inspection in order to keep the System in good operating condition. |  |  |
| 4.2 | The preventive maintenance services shall be carried out as follows with no additional charge:  Normal office hours:  09:00 - 18:00 hours Monday to Friday, excluding public holidays. |  |  |
| 4.3 | The preventive maintenance services shall include all necessary repairs, replacement of parts, safety test and lubrication necessary to ensure that the performance of the equipment conforms to the performance specifications stipulated to the equipment’s service manual. The supplier is required to provide to the Government the scope of PM services for the equipment. |  |  |
| 5 | Corrective Maintenance |  |  |
| 5.1 | The supplier shall provide a hotline for fault reporting and the faults on-site response time shall be within 72 normal business hours, excluding public holidays from the reporting of fault to the supplier. |  |  |
| 5.2 | The supplier shall rectify faults and perform, replacement of parts, adjustments and calibrations as may be necessary to ensure the Goods work properly in accordance with the technical specifications. |  |  |
| 6 | Upon completion of each maintenance works, the maintenance staff of the supplier shall complete the site record “Maintenance Log Book” in either English or Chinese after each on-site visit. The entries shall give a full report of the works undertaken during the attendance, including description of fault, cause of fault, remedial actions taken or to be taken, parts repaired/replaced, any follow-up actions or recommendations. |  |  |

**Part 4 – Implementation Plan**

*(Note to Suppliers: Please provide the estimated time periods required for the completion of the following tasks, counting from the date of issue an order (“Order Date”). Both the start and end date of the Order Date is referenced as* ***Month 0****. The Heater should be* ***Ready for Use in the last month of the Implementation Plan.****)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Tasks of the Implementation Plan** | | **Estimated Time Period for**  **Performing the Tasks**  (The Order Date is set as Month **0**) | |
| **Start** (Month) | **End** (Month) |
|  | Order Date *(i.e. the date of order placed by the Government, if any)* | **0** | **0** |
|  | Submission of Site Preparation Information (if applicable) |  |  |
|  | Delivery of the Goods |  |  |
|  | Installation of the Goods |  |  |
|  | Implementation Services (*Please refer to* ***section B in Part 3*** *for details*) |  |  |
|  | Delivery of Documentation (*Please refer to* ***section D in Part 3*** *for details*) |  |  |
|  | Training (*Please refer to* ***section C in Part 3*** *for Details*) |  |  |
|  | Acceptance Tests |  |  |
|  | Any other tasks considered necessary by your company *(Please provide details, use separate sheet if space is insufficient)*: |  |  |
|  | Goods Ready for Use *(i.e. the date when the Heater has passed all acceptance tests and accepted by the Government)* | **0** |  |

**Part 5 – Information on Compliance with International, National and other Recognised Standards** **or Certifications (if applicable)**

(*Note to Suppliers: Please indicate in the box below whether the proposed Goodscan meet with the standards stated in Column I* ***by inserting a tick in an appropriate box under Column III****. If your proposed Goods does not meet the standards stated in Column I, please indicate the equivalent standards met by your proposed Ceiling-mounted Radiant Heater in Column IV. In any case,* ***please attach copies of relevant valid certificates to prove compliance with such standards****.*)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Column I** | **Column II** | **Column III** | | **Column IV** |
| International, National and other Recognised Standards or Certifications | Requirements | Comply with the Standard in Column I? | | Comply with the following equivalent standard  (*If “****No****” in Column III*) |
| Yes | No |
| NF Marking |  |  |  |  |
| IEC 60335-1 |  |  |  |  |
| IEC 60335-2 |  |  |  |  |
| IEC 6067  5-3 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Compliance with other international, national and recognised standard(s) or certification(s) in addition to the above (*please specify*) | | | | |
|  |  |  |  |  |

**Part 6 – Information on Licencing, Marketing Authorization (if applicable)**

| Question | Licensing/Certification/Listing Information of the Heater | *(Please tick in the appropriate box)* | |
| --- | --- | --- | --- |
| #Yes | No |
| 1 | Does the proposed Goods have marketing authorization of the European Union (EU) for affixing of CE marking on the product? |  |  |
| 2 | If the proposed Goods has marketing authorization of EU, please state the type of supporting document (\*delete which is not applicable).   * + - * 1. \*Declaration of conformity by the manufacturer; or         2. \*Certificate of conformity issued by a notified body. |  |  |
| 3 | Does the proposed Goods have marketing authorization in country/region other than United States and EU? Please specify below if your answer is “Yes”.  Country / Region : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |

#Please provide a copy of the licence/confirmation/certificate for reference.

**Part 7 – Indicative Price Information**

(*Note* *to Suppliers: The price information provided in this Part 7 is for Government’s consideration only and shall not constitute any commitment on the part of the Government or your company. Nevertheless, please provide the information as accurate as possible.*)

**(a) Indicative Price Information for the Heater**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Estimated**  **Quantity** | **Unit Price** | **Estimated Goods Price** |
| **One-time Unit Price (HK$)** | **Estimated Goods Price for the Item specified opposite**  **(HK$)** |
|  |  | **(a)** | **(b)** | **(c) = (a) x (b)** |
| 1 | Supply, delivery, installation, testing and commissioning of the Heater and related accessories, as more particularly specified in **section A in Part 3**, including the provision of a minimum 12-months warranty period. | 382 |  | ***(Please also provide breakdown cost for key components of the Heater, if any)*** |
| 2 | Provision of implementation services as detailed in **section B in Part 3** | 1 lot |  |  |
| 3 | Provision of training services as detailed in **section C in Part 3** | 2 courses |  |  |
| 4 | Documentation as detailed in **section D in Part 3** | 1 lot |  |  |
| 5 | Other (please specify) | (please specify) |  |  |
| **Total One-time Charge**  (i.e. Sum of Estimated Goods Prices of Item 1- 5) | | | |  |

**(b) Indicative Price Information for Selected Desirable Features (if applicable)**

|  |  |  |
| --- | --- | --- |
| **Aspect** | **Description of Selected Desirable Features** | **Any Additional Charge to  Total One-time Charge  as Specified in Part 7(a)** (Please tick whichever is applicable) |
|  | | |
|  |  |  |
|  |  |  |
|  |  |  |

**Part 8 – Indicative Maintenance Charges and Spare Parts Price**

Notes to Suppliers for completion of Part 8)

1. *Pursant to item 1 of Part 7(a) above, the proposed Goods shall have a warranty period of not less than 12 months. The indicative warranty service requirements are stipulated in* ***section G in Part 3****, which are subject to changes at the sole discretion of the Government.*
2. *The annual maintenance charge within the serviceable life of the proposed Goods* ***is adjustable in accordance with the consumer price index (B) upon the expiry of each 12-months period of maintenance service****.*
3. **Indicative Maintenance Prices of the Proposed Goods**

| **Year** | **Annual Maintenance Charge**  **(HK$ per annum)** |
| --- | --- |
| First 12-months period of maintenance service after the end of warranty period |  |

1. **Indicative Replacement Prices of Heater’s Components not covered by the Maintenance Services (if applicable) (***Leave the following table blank if not applicable***)**

(*Note to Suppliers:* ***The labor costs for replacement of these components shall always be covered by the maintenance charges for the provision of the maintenance services*** *regardless whether the prices for the supply of these components are covered by the maintenance services or not.)*

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Name of Items | Indicative  Replacement Price (HK$/no.) | Indicative Replacement Frequency (*e.g. once every 3 years*) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

1. **Indicative overtime charges for provision of maintenance services after office hours (if applicable)**

(*Office hours mean 9 am to 6 pm from Monday to Friday excluding public holidays*)

|  |  |  |
| --- | --- | --- |
| (a) | Rates of overtime charges for maintenance service outside the office hours | HK$ per hour |
| (b) | Minimum service hour(s) per call | service hour(s) per call |

1. **Indicative Prices for Replacement of Other Spare Parts (if applicable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Name of Items | Price (HK$/no.) | Indicative Replacement Frequency (*e.g. once every 3 years*) | Expected time for delivery  (weeks) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |

**Part 9 – Supplementary Information**

1. Number of proposed GoodsAlready Installed (leave blank if information is not available)

In Hong Kong : \_\_\_\_\_\_\_\_\_\_ sets

Globally : \_\_\_\_\_\_\_\_\_\_ sets

1. Year of Launch of the Proposed Goods (leave blank if information is not available)

My/our proposed Heater was first launched in the market in Year \_\_\_\_\_\_\_\_\_\_\_\_\_

1. Pre-Installation Requirements of the Proposed Goods (if any)

*(Pre-installation requirements may include any preparation work and provisions that are necessary for the installation of the Heater, such as the requirements of ceiling mount support, power supply requirements, etc.)*

**Part 10 – Questionnaires**

|  |  |
| --- | --- |
| **Information Required** | **Complete by Suppliers**  (use separate sheet, if needed) |
| 1. Any details on parts and services covered in Warranty Service in addition to Part G? |  |
| 1. Any information / scope of acceptance test can be provided? |  |
| 1. Any green feature(s) from environment aspects of the offered product can be provided (with documentary proof if applicable)? |  |
| 1. Any product demo/site visit of the proposed Heater installed in Hong Kong can be arranged upon request? |  |
| 1. Would a 2-year contract period (starting from the date specified in letter of acceptance) acceptable to your company? Order may be placed by two or three batches in the contract period. |  |
| 1. Does the maintenance services (after warranty period) required executing by original manufacturer / sole maintenance body? If yes, is your company a sole maintenance body for the offered product? |  |
| 1. What is the payment schedule? |  |

**END**