**P R O F O R M A**

**Request for Market Information (“RFI”) for
Supply and Delivery of Powered Traction Unit and**

**Electric Traction Table**

**for the Chinese Medicine Hospital (“CMH”)**

**(CMHPO Ref.: (1) in L/M to HHB/H/24/3/7/1/18)**

To : Project Director (CMHPO)

 (Attn. Mr Kenny JALI, Subject Matter Expert(CMHPO)6)

[by fax: 2127 4795 or email: kennyjali@healthbureau.gov.hk]

Your ref: (1) in L/M to HHB/H/24/17/3/7/1/18

In response to the RFI of the CMH, my/our company, with contact details provided in Part 1 below, would like to provide the information and relevant supporting documents in Parts 2 to 10 of this Proforma.

**Part 1 – Supplier’s Contact Details**

From:

(Name of the Supplier): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in)

Name and Post of Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in)

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone no.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in) (please fill in)

**-----------------------------------------------------------------------------------------------------------------**

*This document does not constitute any offer or invitation / solicitation of any offer in connection with the exercise described herein. Neither this document nor any activities in connection therewith shall create any legal obligations or liabilities in any way on the part of the Health Bureau (HHB) or the Government of Hong Kong Special Administrative Region. Neither this document nor anything contained herein shall form the basis of any contract or commitment whatsoever. In responding to the RFI, a respondent shall be deemed to have agreed to all the terms of this Request for Market Information.*

**Purpose and Background Information of the RFI**

1. Purpose

Chinese Medicine Hospital Project Office (“**CMHPO**”) of the Health Bureau (“**HHB**”) of the Government intends to invite a tender for the supply & delivery of Powered Traction Unit and Electric Traction Table (hereinafter refers as the “**Goods**”) for the Chinese Medicine Hospital (“**CMH**”) located at Pak Shing Kok in Tseung Kwan O. The CMHPO therefore wishes to collect market information on Powered Traction Unit and Electric Traction Table.

1. Background of the CMH Project

The Chief Executive announced in the 2014 Policy Address that the Government had decided to reserve a site in Tseung Kwan O for setting up a CMH. The 2017 Policy Address stated that the Government decided to finance the construction of the CMH and identify by way of tender a suitable non-profit-making organisation (“NPMO”) to operate the CMH. CMH will be owned by the Government and the selected NPMO will operate the CMH. The CMH would be positioned as a flagship Chinese Medicine (“CM”) institution leading the development of CM services and Chinese medicines in Hong Kong. It will be a change driver, promoting service development, education and training, innovation and research, and facilitating collaboration with both local and international parties.

The CMH with provision of 400 beds will provide a comprehensive range of CM services. Service types include pure CM services, services with CM playing the predominant role in collaboration with Western Medicine (“WM”) and Integrated Chinese-Western Medicine (“ICWM”) services. The scope of service to be provided in the CMH covers inpatient, day-patient, outpatient and community outreach services.

To take forward the planning and development of the project on CMH, a designated office i.e. CMHPO, was established under the Health Bureau (the former Food and Health Bureau) on 2 May 2018. Hong Kong Baptist University (HKBU) was selected as the Contractor for the CMH operation. HKBU, as the Contractor, has incorporated a company limited by guarantee, namely HKBU Chinese Medicine Hospital Company Limited as the Operator to manage, operate and maintain the CMH. The CMH project has proceeded to the commissioning stage in 2021. It is targeted to commence hospital services by phases from 2025.

More information on the services provision and design of the CMH can be found in the following link:

**Note to Suppliers**

1. If your company have more than one model of the Powered Traction Unit and Electric Traction Table that may meet the requirements of the Goods stated in this Proforma, **please complete and return, together with relevant supporting documents, one set of Proforma for each different model of the Powered Traction Unit and Electric Traction Table**.

**Part 2 – General Information of the Goods**

|  |
| --- |
| **Item No. 1: Powered Traction Unit**  |
| 1. Place of origin
 |  |
| 1. Name of manufacturer
 |  |
| 1. Address of the manufacturer’s factory or plant (“Manufacturing Plant”)
 |  |
| 1. Product name of the Unit
 |  |
| 1. Model number/ name/ version number of the Unit
 |  |
| 1. Authorised agent or distributor of the manufacturer in Hong Kong
 |  |
| 1. Packing (if applicable)
 |  |
| 1. Delivery method and route (where the place of origin is outside Hong Kong)
 |  |
| 1. Warranty period of the Unit

(*Please refer to section G in Part 3 for details of the warranty service requirements*) | \_\_\_\_\_\_\_\_\_\_\_\_ months from Acceptance of the Unit(*Should not be less than 12 months*) |
| 1. Expected serviceable life (*Please specify any components of the Unit that cannot meet the serviceable life*)
 | The Unit shall have a serviceable life of \_\_\_\_\_\_\_ years from its date of acceptance except the following components: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*Please also provide the expected life of these excluded components*) |

|  |
| --- |
| **Item No. 2: Electric Traction Table** |
| 1. Place of origin
 |  |
| 1. Name of manufacturer
 |  |
| 1. Address of the manufacturer’s factory or plant (“Manufacturing Plant”)
 |  |
| 1. Product name of the Table
 |  |
| 1. Model number/ name/ version number of the Table
 |  |
| 1. Authorised agent or distributor of the manufacturer in Hong Kong
 |  |
| 1. Packing (if applicable)
 |  |
| 1. Delivery method and route (where the place of origin is outside Hong Kong)
 |  |
| 1. Warranty period of the Table

(*Please refer to section G in Part 3 for details of the warranty service requirements*) | \_\_\_\_\_\_\_\_\_\_\_\_ months from Acceptance of the Table(*Should not be less than 12 months*) |
| 1. Expected serviceable life (*Please specify any components of the Table that cannot meet the serviceable life*)
 | The Table shall have a serviceable life of \_\_\_\_\_\_\_ years from its date of acceptance except the following components: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*Please also provide the expected life of these excluded components*) |

**Part 3 – Indicative Technical Requirements**

*Notes to Suppliers for Completion of Part 3*

1. *Unless specified otherwise, the “****Goods****” in this Part 3* ***refers to section A1.1 below****.*
2. *The indicative technical requirements are for the purpose of collecting market information only. They are subject to changes and do not represent the final technical requirements of the intended tender.*
3. *Please indicate, as a point by point compliance statement, whether your proposed Goods “****Comply****” or “****Not Comply****” with an indicative technical requirement stated in Column II by ticking (🗸) in the appropriate box under* ***Column III*** *and* ***Column IV*** *respectively.*
4. ***Where applicable****, please quote the value of your proposed Goods in either Column III (if “****Comply****”) or Column IV (if “****Not Comply****”) respectively against corresponding indicative technical requirement (use additional sheet(s) if space is insufficient)*
5. *Please provide supporting documents (such as catalogues, user manual and/or operation manual, DICOM conformance statement, etc.) to illustrate the features of your proposed Powered Traction Unit and Electric Traction Table against the corresponding indicative technical requirements.*

| **Column****I** | **Column** **II** | **Column** **III** | **Column****IV** |
| --- | --- | --- | --- |
| **Section** | **Technical Specification** | **Tick (🗸) the Appropriate Box***(For aspects “Not Comply”, please also provide alternative proposal, if any)* |
| **Comply** | **Not Comply** |
| **A** | **Technical Requirements** |
| **1** | **Overall requirements** |
| 1.1 | The Powered Traction Unit and Electric Traction Table (Goods) shall be specially designed for use by general patients to lie down for: |  |  |
|  | 1. relieving pressures on cervical vertebrae
 |  |  |
|  | 1. relieving pressures on thoracic vertebrae
 |  |  |
|  | 1. relieving pressures on lumbar vertebrae
 |  |  |
|  | 1. relieving pressures on shoulder
 |  |  |
|  | 1. relieving pressures on hip regions
 |  |  |
|  | 1. immediate pain relief of a mechanical effect applied on the nerves and a biophysical effect on the circulation and oxygen supply to the local structures.
 |  |  |
| 1.2 | The Goods shall meet the functional requirement, performance requirement and operation requirement as listed below. |  |  |
| 1.3 | The Goods shall have the following components: |  |  |
|  | (a) Ten (10) sets of Powered Traction Unit, as detailed in section A2 below.  |  |  |
|  | (b) Ten (10) sets of Electric Traction Table, as detailed in section A3 below. |  |  |
| 1.4 | Environmental Requirements (if applicable)The Goods shall be suitable to operate continuously to specification throughout its normal life span in the Hong Kong climate. The following parameters shall normally apply: |  |  |
|  | (a) Temperature: 0oC to 45oC |  |  |
|  | (b) Relative humidity: up to 99% |  |  |
| 1.5 | Power Supply RequirementThe Goods (including its accessories, if any, to the extent that they are electrically operated), including also necessary electrical work and wiring work, shall comply with the power supply requirements stipulated in sections A1.5.1 to A1.5.2 below. |  |  |
| 1.5.1 | All the equipment (including its accessories) of the Goods shall remain in full operation within the specification throughout the supply voltage stated in the operation manual. |  |  |
| 1.5.2 | All necessary power supply equipment (such as the 13A fused plug, electrode cable, transformers and harness) shall be provided and properly installed to ensure the Goods work safely and satisfactorily. |  |  |
| 1.6 | The supplier shall be responsible for the provision of the Training, identified as Clause 3, as stipulated in section Cbelow. |  |  |
| 1.7 | The supplier shall be responsible for the supply of the Documentation for the Goods, identified as Clause 3, as stipulated in section D below. |  |  |
| **2** | **Powered traction unit** |
| 2.1 | Each set of the Powered traction unit shall comprise the following components: |
|  | One (1) set of traction unit (牽引機主機) as detailed in section A2.3 below; |  |  |
|  | One (1) set of cervical harness (頸部牽引具) |  |  |
|  | One (1) set of thoracic harness (胸腔牽引具) |  |  |
|  | One (1) set of pelvic harness (骨盆牽引具) |  |  |
|  | One (1) set of spreader bar (伸展槓) |  |  |
|  | One (1) set of patient switch (病患控制開關) |  |  |
|  | One (1) set of power supply cord (電源供應線) |  |  |
| 2.2 | Each set of the Powered Traction Unit shall be provided with all necessary cables, transformers, harness, switch and other ancillary items necessary for full and satisfactory operation. |  |  |
| **2.3** | **General features** |  |  |
| 2.3.1 | Whole covering shall be waterproof. |  |  |
| 2.3.2 | Dimensions shall not be larger than 400(W) x 460(D) x 400(H) mm. |  |  |
| 2.3.3 | The total weight shall not exceed 15kg. |  |  |
| 2.3.4 | Input voltage shall be AC 100-240V, 50/60 Hz. |  |  |
| 2.3.5 | The force range shall be within 1 to 90kg (+/-3kg). |  |  |
| 2.3.6 | The pulling speed shall be at least 5 modes or equivalent like 1:1 (15sec), 1:2 (30sec), 1:4 (60sec), 1:6 (90sec), 1:8 (120sec). |  |  |
| 2.3.7 | A high-visibility LCD screen of at least 100(W) x 100(H) mm shall be installed at the front of the panel. |  |  |
| 2.3.8 | The system installed shall show at least (but not limited to) one language, English. |  |  |
| 2.3.9 | The traction modes shall be at least four (4) types to meet the actual operation needs.a. harmonized intermittentb. intermittentc. progressived. continuous |  |  |
| 2.3.10 | A memory programme setting shall be installed for saving treatment parameters to enhance loading speed and modify them if necessary. (Please specify the number of programmes.) |  |  |
| 2.3.11 | An automatic calibration function shall be equipped to maintain an accurate and suitable traction force during the treatment. |  |  |
| 2.2.12 | Timer setting shall be from 0 to 99 minutes. |  |  |
| **2.3** | **Other Requirements** |  |  |
| 2.3.1 | The unit shall be in compliance with the relevant safety requirements of the latest edition of “The Electrical Products (Safety) Regulation” under Cap 406 Electricity Ordinance.  |  |  |
| 2.3.2 | The unit shall be fitted with suitable power supply cable which a three-core cable to the relevant clause of BS EN 5.325-1:2011 or equivalent international, national and other recognised standards or certifications, and a suitably fused 13A plug in compliance with the relevant requirement of “Electrical Products (Safety) Regulation” under Cap 406 Electricity Ordinance.  |  |  |
| 2.3.3 | The unit shall be equipped with an over current protective cutout device. |  |  |
| 2.3.4 | The unit shall be effectively bounded to earth unless it is double insulated.  |  |  |
| 2.3.5 | The quality of the unit shall be in compliance with BS 2099: 1989 / IEC 60601-1 / EN 60601-1 / BS EN 12531 / BS EN 12527 / IEC 60601-2-38 or equivalent international, national and other recognised standards or certifications like Class I, Type B.  |  |  |
| **3.** | **Electric traction table** |  |  |
| **3.1** | **Dimensions** |  |  |
| 3.1.1 | The table shall divide into four sections with overall length of at least 1980mm and width of at least 630mm.  |  |  |
| **3.2** | **General features** |  |  |
| 3.2.1 | The frame of the table shall be constructed from epoxy-coated steel.  |  |  |
| 3.2.2 | The table top shall be made of hardwearing anti-microbial vinyl and being fire retardant. 1. Vinyl: BS 7176 or the latest version or equivalent standard.
2. Foam: BS 5852:Part 2: 1982, Ignition Source 5 [CRIB 5] or the latest version or equivalent standard.
 |  |  |
| 3.2.3 | All coverings shall be vinyl and washable. |  |  |
| 3.2.4 | The safe working load shall be at least 250kg. |  |  |
| 3.2.5 | The table height shall be adjusted by footswitch with range from 470mm to 970mm ±5%.  |  |  |
| 3.2.6 | The head section and foot section of the table shall be single lever and power assisted.  |  |  |
| 3.2.7 | The head section shall be adjustable from -20 degree to +85 degree by footswitch. |  |  |
| 3.2.8 | The table shall be fitted with a breathing hole at head section with plug (dimension will be requested by end-user).  |  |  |
| 3.2.9 | The table shall be robust, stable and shall not easily overturn under all operating conditions. |  |  |
| 3.2.10 | The foot section of the table shall remain flat and rigid. |  |  |
| 3.2.11 | The table shall have adjustable feet for providing stability when using on uneven surface.  |  |  |
| 3.2.12 | The control shall be operated in an Extra Low Voltage condition such as medically safe DC 24 volt. The whole electrical system including the table examination/treatment control should be protected against any other liquid.  |  |  |
| 3.2.13 | Accessible parts of the equipment shall be hazard free. The operator and patient shall be protected from hazards such as finger trapping, sharp corners etc.  |  |  |
| 3.2.14 | Retractable wheel base should be supplied as standard.  |  |  |
| 3.2.15 | Central braking shall be equipped for flexibility on moving and handling (e.g. turning) of the table.  |  |  |
| 3.2.16 | The table base shall be made of mild steel in at least 40mm x 40mm shaped.  |  |  |
| 3.2.17 | The braking pedals shall be covered with anti-slippery rubber.  |  |  |
| 3.2.18 | The castor shall be at least 50mm in diameter.  |  |  |
| 3.2.19 | While the braking pedal is pressed downward, the table shall be free to move and all castors contact with the floor shall be free to move.  |  |  |
| 3.2.20 | The table shall be designed for operation on local electricity supply of 220 volts ± 6%, 50 Hz ± 2%, single phase AC |  |  |
| **3.3** | **Other Requirements** |  |  |
| 3.3.1 | The table shall be in compliance with the relevant safety requirements of the latest edition of “The Electrical Products (Safety) Regulation” under Cap 406 Electricity Ordinance.  |  |  |
| 3.3.2 | The table shall be fitted with suitable power supply cable which a three-core cable to the relevant clause of BS EN 5.325-1:2011 or equivalent international, national and other recognised standards or certifications, and a suitably fused 13A plug in compliance with the relevant requirement of “Electrical Products (Safety) Regulation” under Cap 406 Electricity Ordinance.  |  |  |
| 3.3.3 | The table shall be equipped with an over current protective cutout device. |  |  |
| 3.3.4 | The table shall be effectively bounded to earth unless it is double insulated.  |  |  |
| 3.3.5 | The quality of the castors shall be in compliance with BS 2099: 1989 / IEC 60601-1 / EN 60601-1 / BS EN 12531 / BS EN 12527 / IEC 60601-2-38 or equivalent international, national and other recognised standards or certifications.  |  |  |
| **B** | **Implementation Services** |
| **1** | **Delivery, Installation, Testing and Commissioning Requirement** |  |  |
| 1.1 | The price quoted shall include local delivery, installation, on-site acceptance testing, commissioning and training.  |  |  |
| 1.2 | Supplier shall provide the conditions of delivery, including but not limited to packing and necessary environmental requirements for CMH’s consideration. |  |  |
| 1.3 | The supplier shall arrange insurance coverage they think right and appropriate to cover damages to the equipment during the period of delivery, storage, installation, testing and commissioning.  |  |  |
| 1.4 | The supplier shall be responsible to clear away all packing materials to a legal place after delivery / installation of the equipment at his own cost. |  |  |
| **C** | **Training** |  |  |
| 1. | The supplier shall provide on-site free of charge comprehensive equipment operation, maintenance and overhaul training course for the end user and the CMH maintenance staff. |  |  |
| 2. | The training shall be conducted by the specialist(s) or qualified person fully conversant with the operation. |  |  |
| 3. | The instructor(s) shall be fully conversant in Cantonese and English. All training and training materials provided shall be in Traditional Chinese or English. |  |  |
| **D** | **Documentation** |  |  |
| 1. | All photocopies of operation and maintenance manuals shall be properly bound of the original by the manufacturer. |  |  |
| 2. | At the time of delivery of the equipment, two sets of the product brochures and catalogues, the manufacturer’s original operation and maintenance manuals in English or in Chinese complete with full parts listed, full circuit diagrams, schematics and trouble-shooting guide as applicable shall be provided with the equipment ordered. |  |  |
| 3. | The end user shall be allowed to make copies of the manuals for training or operational purposes. |  |  |
| 4. | If applicable, the supplier is encouraged to submit documentation in the form of softcopy in lieu of hardcopy. |  |  |
| **E** | **Acceptance Test** |  |  |
| 1. | Upon completion of installation on site of the equipment by the supplier, the equipment shall be tested for acceptance at site by the CMH representative(s) and/or the supplier. The test shall include checking on materials used, safety device and features, structure strength, functional test and performance. |  |  |
| 2. | The supplier shall provide all testing instruments to conduct site acceptance tests. All testing instruments to be used for the acceptance test shall be calibrated and copies of calibration certificates or other supporting documents shall be forwarded to the CMH representative for records. |  |  |
| 3. | Full functional tests for demonstration of compliance of the equipment with operational and reliability requirements shall be provided by the supplier to the satisfaction of the CMH representative. In the event that the equipment fails to conform to the above stated requirements, the supplier shall be required to carry out appropriate remedial measures and/or any rectification works, including replacement of the entire equipment, where deemed necessary. |  |  |
| **F** | **Desirable Features** |  |  |
| 1 | Product components (circuit boards, electrical, electronic and plastic components) shall comply with RoHS. Maximum Concentration Values of the RoHS restricted substances are:(i) Lead: 0.1% by weight(ii) Cadmium: 0.01% by weight(iii) Mercury: 0.1% by weight(iv) Hexavalent chromium: 0.1% by weight(v) PBBs: 0.1% by weight(vi) PBDEs: 0.1% by weight |  |  |
| 2 | The steel product should not be treated with halogenated organic compound. |  |  |
| 3 | Cushioning material should not contain formaldehyde, aromatic hydrocarbons, phthalates, organic tins, cadmium, lead, hexavalent chromium, mercury and their compounds. |  |  |
| **G** | **Indicative Warranty Service** |  |  |
| 1 | The supplier shall guarantee the equipment or any part thereof for a period of at least 12 months commencing from the date of acceptance of the equipment. The supplier shall also replace faulty parts and provide both schedule and breakdown maintenance service by qualified maintenance personnel. |  |  |
| 2 | The maintenance services shall be carried out in accordance with the maintenance procedures as described in the relevant equipment services manuals. |  |  |
| 3 | The supplier shall submit as an essential part of the offer a yearly maintenance schedule indicating the number of preventive maintenance services required for ensuring a satisfactory performance of the equipment. Document, form, operation/service manual and/or manufacturer’s confirmation shall be submitted. If such information is not available, at least two times of preventive maintenance services shall be provided annually.  |  |  |
| 4 | The supplier shall guarantee the goods or any part thereof for the 2 times of annual preventive maintenance service. The supplier shall also replace faulty parts and provide both schedule and breakdown maintenance service by qualified maintenance personnel. |  |  |
| 5 | The preventive maintenance work shall be carried out as follows with no additional charge:Normal working hours(1) 9:00 - 17:00 hours Monday to Friday, excluding public holidays;(2) 9:00 - 13:00 hours Saturday, excluding public holidays. |  |  |
| 6 | The supplier shall be responsible to make good to the satisfaction of the CMH representatives, any defects on the equipment due to improper workmanship, faulty design or component failure which may arise within the warranty period of the equipment. |  |  |
| **H** | **Indicative Maintenance Service** |  |  |
| 1 | All services which include replacement of faulty parts, breakdown services shall be provided by qualified maintenance personnel. |  |  |
| 2 | Upon notification of a defect in the operation of the equipment, or part thereof, the supplier shall attend to the fault within 48 hours. This service shall include all necessary repairs and replacement of parts to restore the equipment to its normal operation conditions within 3 working days. |  |  |
| 3 | The following shall be defined as the normal working hours:(1) 9:00 - 17:00 hours Monday to Friday, excluding public holidays;(2) 9:00 - 13:00 hours Saturday, excluding public holidays.The supplier shall accept this as the criteria for providing maintenance service. |  |  |
| 4 | The following shall be provided free of overtime charges by the supplier: (1) All maintenance works carried out during normal working hours as defined above.(2) All repair works carried out even beyond normal working hours as defined above shall also be free of overtime charges, if the supplier is notified of the equipment fault during the defined period of normal working hours. |  |  |
| 5 | All reports of maintenance service shall be documented and provided to the end user and the CMH Representative as appropriate and filed with the equipment history file. Service records for services conducted during the period, irrespective the service/part being chargeable or not shall be provided. Photocopies of service reports are acceptable provided that they are legible and contain the following information:1. Nature of service (Scheduled or Corrective maintenance)
2. Equipment location
3. Arrival time on site
4. Fault reported (date and time)
5. Fault corrected (date and time)
6. Response time
7. Down time
8. Reinstatement (date and time)
9. Action taken
10. Spare parts used
11. Current price of spare parts used
12. Consumable items used
13. Current price of consumable items used
 |  |  |

**Part 4 – Implementation Plan**

*(Note to Suppliers: Please provide the estimated time periods required for the completion of the following tasks, counting from the date of issue an order (“Order Date”). Both the start and end date of the Order Date is referenced as* ***Month 0****. The Goods should be* ***Ready for Use in the last month of the Implementation Plan.****)*

|  |  |
| --- | --- |
| **Tasks of the Implementation Plan** | **Estimated Time Period for** **Performing the Tasks**(The Order Date is set as Month **0**) |
| **Start** (Month) | **End** (Month) |
|  | Order Date *(i.e. the date of order placed by the Government, if any)*  | **0** | **0** |
|  | Submission of Site Preparation Information (if applicable) |  |  |
|  | Delivery of the Goods  |  |  |
|  | Implementation Services (*Please refer to* ***section B in Part 3*** *for details*) |  |  |
|  | Delivery of Documentation (*Please refer to* ***section D in Part 3*** *for details*) |  |  |
|  | Training (*Please refer to* ***section C in Part 3*** *for Details*) |  |  |
|  | Acceptance Tests |  |  |
|  | Any other tasks considered necessary by your company *(Please provide details, use separate sheet if space is insufficient)*: |  |  |
|  | Goods Ready for Use *(i.e. the date when the Goods has passed all acceptance tests and accepted by the Government)*  |  |  |

**Part 5 – Information on Compliance with International, National and other Recognised Standards or Certifications (if applicable)**

(*Note to Suppliers: Please indicate in the box below whether the proposed Goods and accessories can meet with the standards stated in Column I* ***by inserting a tick in an appropriate box under Column III****. If your proposed Goods and accessories does not meet the standards stated in Column I, please indicate the equivalent standards met by your proposed Goods and accessories in Column IV. In any case,* ***please attach copies of relevant valid certificates to prove compliance with such standards****.*)

|  |  |  |  |
| --- | --- | --- | --- |
| **Column I** | **Column II** | **Column III** | **Column IV** |
| International, National and other Recognised Standards or Certifications | Requirements  | Comply with the Standard in Column I? | Comply with the following equivalent standard (*If “****No****” in Column III*) |
| Yes | No |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Compliance with other international, national and recognised standard(s) or certifications in addition to the above (*please specify*) |
|  |  |  |  |  |

**Part 6 – Information on Licencing, Marketing Authorization and MDACS Listing (if applicable)**

(*Note to Suppliers: Please advise whether your company and the proposed Goods have the following licence, marketing authorization and Medical Device Administrative Control System (“MDACS”) listing. If affirmative, please provide copies of relevant licences, confirmation and certificates for our reference.)*

| Question | Licensing/Certification/Listing Information of the System |  *(Please tick in the appropriate box)* |
| --- | --- | --- |
| #Yes | No |
| 1 | Does the proposed Goods have marketing authorization of the European Union (EU) for affixing of CE marking on the product? |  |  |
| 2 | If the proposed Goods has marketing authorization of EU, please state the type of supporting document (\*delete which is not applicable).* + - * 1. \*Declaration of conformity by the manufacturer; or
				2. \*Certificate of conformity issued by a notified body.
 |  |  |
| 3 | Does the proposed Goods have marketing authorization in country/region other than United States and EU? Please specify below if your answer is “Yes”.Country / Region : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| 4 | Has your proposed Goods been listed in the MDACS of the Department of Health?  |  |  |
| 5 | What class of medical device is your proposed Goods (if applicable)?1. EU : Class \_\_\_\_\_\_
2. United States : Class \_\_\_\_\_\_
3. Other country/region (please specify below):
* Country/Region \_\_\_\_\_\_\_\_\_
* Class \_\_\_\_\_\_\_\_\_
 |  |  |
| 6 | Does the proposed Goods have marketing authorization of the technical requirement IEC60601-1 and IEC60601-1-2 or equivalent standard? |  |  |
| 7 | Does the proposed Goods have marketing authorization of verifying the maximum loading capacity?  |  |  |
| 8 | Does the proposed Goods have marketing authorization of the flammability standard (e.g. BS 7177:2008+Al: 2011 (Medium Hazard) when tested in accordance with BS EN 597-1:2015 (Ignition source 0), BS EN 597-2:2015 (Ignition source 1) and BS 5852: Part 2 (Ignition source 5))? |  |  |

#Please provide a copy of the licence / confirmation / certificate for reference.

**Part 7 – Indicative Price Information**

(*Note* *to Suppliers: The price information provided in this Part 7 is for Government’s consideration only and shall not constitute any commitment on the part of the Government or your company. Nevertheless, please provide the information as accurate as possible.*)

**(a) Indicative Price Information for the Goods**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Estimated****Quantity** | **Unit Price** | **Estimated Goods Price** |
| **One-time Unit Price(HK$)** | **Estimated Goods Price for the Item specified opposite****(HK$)** |
|  |  | **(a)** | **(b)** | **(c) = (a) x (b)** |
| 1 | Supply, delivery and testing of the following Goods (Powered Traction Unit and Electric Traction Table) including the provision of a minimum 12-months warranty period. |  |  |  |
| 1.1 | Powered Traction Unit | 10 sets |  |  |
| 1.2 | Electric Traction Table | 10 sets |  |  |
| 2 | Provision of implementation services as detailed in **section B in Part 3** | 1 job |  |  |
| 3 | Provision of training services as detailed in **section C in Part 3**  | 1 course |  |  |
| 4 | Documentation as detailed in **section D in Part 3** | 1 lot |  |  |
| 5 | Other parts or accessories not included in Item 1 to 2 as specified in **Part 3** (if any) (please specify in detail with price breakdown) | (please specify) |  |  |
| **Total One-time Charge**(i.e. Sum of Estimated Goods Prices of Item 1- 5) |  |

Note: \* The Total One-time Charge shall include one-year of warranty period.

**(b) Indicative Price Information for Selected Desirable Features (if applicable)**

|  |  |  |
| --- | --- | --- |
| **Aspect** | **Description of Selected Desirable Features** | **Any Additional Charge to Total One-time Chargeas Specified in Part 7(a)**(Please tick whichever is applicable) |
| 1 |  | □ No additional charge□ Require additional charge: HK$ \_\_\_\_\_\_\_\_\_ |
| 2 |  | □ No additional charge□ Require additional charge: HK$ \_\_\_\_\_\_\_\_\_ |
| 3 |  | □ No additional charge□ Require additional charge: HK$ \_\_\_\_\_\_\_\_\_ |

**Part 8 – Indicative Maintenance Charges and Spare Parts Price**

(Notes to Suppliers for completion of Part 8)

1. *Pursant to item 1 of Part 7(a) above, the proposed Goods shall have a warranty period of not less than 12 months. The indicative warranty service requirements are stipulated in* ***section G in Part 3****, which are subject to changes at the sole discretion of the Government.*
2. *Indicative maintenance service requirements after the free warranty period are stipulated in* ***section H in Part 3****, which are subject to changes at the sole discretion of the Government*
3. *It is expected that the maintenance services shall be comprehensive, all inclusive and shall cover all parts, components, labour and software support services. If your company considers that any components of the Goods may not be covered by the maintenance services (****saving that the labour shall always be covered by the maintenance services****) and may need to be charged separately, please indicate replacement costs of these components and their replacement frequency.*
4. *The annual maintenance charge within the serviceable life of the proposed Goods* ***is adjustable in accordance with the consumer price index (B) upon the expiry of each 12-months period of maintenance service****.*
5. **Indicative Maintenance Prices of the Goods**

| **Year** | **Annual Maintenance Charge****(HK$ per annum)** |
| --- | --- |
| First 12-months period of maintenance service after the end of warranty period |  |

1. **Indicative Replacement Prices of Equipment’s Components not covered by the Maintenance Services (if applicable) (***Leave the following table blank if not applicable***)**

(*Note to Suppliers:* ***The labor costs for replacement of these components shall always be covered by the maintenance charges for the provision of the maintenance services*** *regardless whether the prices for the supply of these components are covered by the maintenance services or not.)*

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Name of Items | Indicative Replacement Price (HK$/no.) | Indicative Replacement Frequency (*e.g. once every 3 years*) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

1. **Indicative overtime charges for provision of maintenance services after office hours (if applicable)**

(*Office hours mean 9 am to 5 pm from Monday to Friday excluding public holidays*)

|  |  |  |
| --- | --- | --- |
| (a) | Rates of overtime charges for maintenance service outside the office hours | HK$ per hour |
| (b) | Minimum service hour(s) per call |  service hour(s) per call |

1. **Indicative Prices for Replacement of Other Spare Parts (if applicable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Name of Items | Price (HK$/no.) | Indicative Replacement Frequency (*e.g. once every 3 years*) | Expected time for delivery (weeks) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |

**Part 9 – Supplementary Information**

1. **Sales Volume of the Offered Goods**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Description** | **Annual Sales for the past three years** | **Remarks** |
| 1 | Powered Traction Unit |  |  |
| 2 | Electric Traction Table |  |  |

1. **Other Useful Information Provided by the Supplier**

|  |  |
| --- | --- |
| **Information Provided** | **Details** |
|  |  |
|  |  |

**Part 10 – Questionnaires**

|  |  |
| --- | --- |
| **Information Required** | **Complete by Suppliers**(use separate sheet, if needed) |
| 1. What are the details on parts and services covered in Warranty Service in addition to Part G?
 |  |
| 1. Any information / scope of acceptance test can be provided?
 |  |
| 1. Any green feature(s) from environment aspects of the offered product can be provided (with documentary proof if applicable)?
 |  |
| 1. Does the maintenance services (after warranty period) required executing by original manufacturer / sole maintenance body? If yes, is your company a sole maintenance body for the offered product?
 |  |
| 1. What is the payment schedule?
 |  |

**GLOSSARY**

The following terms shall have the respective meanings given below:

|  |  |
| --- | --- |
| **Abbreviation** | **Description** |
| % | Percent |
| oC | Celsius scale for temperature (0-100 degrees) |
| AC | Alternating Current |
| BS | British Standards |
| DC | Direct Current |
| EN | European Norm |
| Hz | Hertz |
| IEC | International Electrotechnical Commission |
| kg | Kilogram |
| mm | Millimeter |
| PU | Polyurethane |
| V | Volt |
| A | Amperes |
| W | Width |
| D | Depth |
| H | Height |
| LCD | Liquid Crystal Display |
| CRB 5 | Ignition source 5(Material or furniture to be tested passing UK Fire Regulations.) |

**END**